



WEST DEAN
Parish Council

Minutes of the Parish Council meeting held on
Monday 17th March 2025 at 18:30 at King George's Hall, West Dean.

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Higgins	✓		
Councillor J Camilleri	✓		
Councillor Seabrooke		✓	
Councillor M Camilleri		✓	
Councillor N Hiddleston	✓		
Councillor M Lee	✓		
Vacancy			

Also, in attendance:

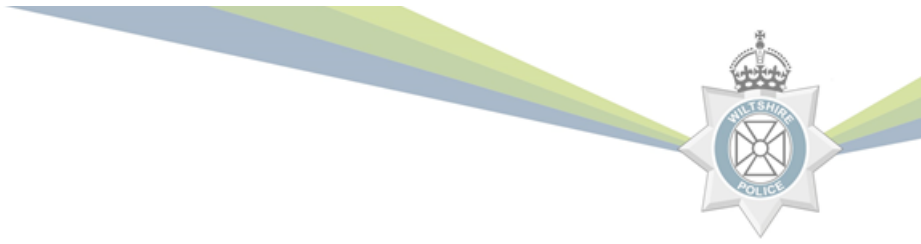
Amanda Owen – Clerk, Wiltshire Councillor Richard Britton & three members of the public.

28/25	To receive Chair's opening remarks. Councillor Higgins welcomed everyone to the meeting.
29/25	To receive and accept apologies for absence. Apologies were RECEIVED and ACCEPTED from Councillor Seabrooke & Councillor M Camilleri.
30/25	To receive declarations of interest relating to items on this agenda. No declarations of pecuniary interest were received. Councillor J Camilleri advised that he would abstain from voting on the payment requests due to being on the Village Hall Committee.
31/25	To approve the minutes of the meeting held on Monday 17th February 2025. The minutes of the meeting held on Monday 17 th February were signed as a correct record of the meeting.
32/25	Public Forum. None.
33/25	To receive reports from Wiltshire Councillor Richard Britton & Wiltshire Police. Councillor Britton addressed the meeting with regards to the following: - Last Tuesday (11 th March) was last full council meeting of current council. The purpose for the meeting was to approve the Local Transport Plan. The plan shows that a lot people have committed many hours to the plan. A lot of the information within the plan is dependent upon Government policy therefore, the local discretions are quite limited within the plan. The Wiltshire Police report can be found at APPENDIX A. A member of the Public advised that the Community Officer visited Busy Bees.
34/25	To receive updates with regards to: Glebe Farm River Group River Group Councillor Higgins addressed the meeting to provide the following information: - An updated quote has been received from TriCounties. - Neil Swift at the Wessex River Trust has advised that he is working on the drawings and meeting with his Line Manager on Wednesday 18 th . Therefore, the design drawings should be available at the end of the week. Once the design has been agreed costings will be confirmed.

	<ul style="list-style-type: none"> - If the Wessex River Trust are in a position to contribute with funding, their procedure requires that three quotes are sourced. <p>It was noted that when official plans are received, they will be shared with landowners and relevant individuals to update with regards to the position.</p>																												
35/25	<p>To note and discuss correspondence from Test Valley Borough Council planning re Glebe Farm & West Dean Parish Councils response.</p> <p>Councillor J Camilleri updated the meeting with regards to the following:</p> <ul style="list-style-type: none"> - Correspondence had been received from the Housing Department at Test Valley Borough Council, seeking clarification with regards to the price of affordable housing once discount had been applied. The affordable homes are going to be priced at £267,000 after discount has been applied. - The local requirement for the homes was provided. The requirement demonstrated that eight individuals are interested in buying the affordable homes. Noting the displayed price, extra demand is probably going to be shown. - Currently the Council are waiting on the Housing Department at TVBC to review the comments and anticipating that the S106 agreement will be drafted upon review of comments. Delegated powers will be used by TVBC for approval. - The HD1 policy states 'Community-led or community supported housing should include a range of one to three bedroom homes'. (4-bed houses are not specifically excluded.) The self build properties will be limited to a square footage. The general intention is that the self build plots are for people wishing to downsize. - A member of the public asked when the permissive pathway down Rectory Hill / through the Church is likely to be built. Councillor J Camilleri advised timing would be coordinated by the developer. The member of public advised that the Diocese require plenty of notice to receive the faculty for permission to lay a path through the churchyard. Once S106 received, landowners will be contacted to have more in depth conversation. 																												
36/25	<p>To note Do The Numbers as the Internal Auditor for 2024 / 2025.</p> <p>Do The Numbers was NOTED as the Internal Auditor for 2024/2025.</p>																												
37/25	<p>To note the financial situation.</p> <p>The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 28th February 2025 being £17,682.56. The bank reconciliation can be found at APPENDIX B.</p>																												
38/25	<p>To approve the requests for payments for March.</p> <p>The payments as listed in the table below were APPROVED for payment.</p> <p>Proposed by Councillor Hiddleston, seconded by Councillor Lee.</p> <p>This motion was passed on a vote of 3 FOR and 1 ABSTENTION.</p> <table border="1" data-bbox="263 1429 1449 1697"> <thead> <tr> <th colspan="4">March Payment Requests</th> </tr> <tr> <th>From</th> <th>Item</th> <th>Invoice Number</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>March</td> <td>£839.79</td> </tr> <tr> <td>Clive Francis</td> <td>Hedge Cutting</td> <td>Inv 030225</td> <td>£330.00</td> </tr> <tr> <td>Lloyds</td> <td>Bank Charges 10th January to 9th February</td> <td>449592069</td> <td>£4.25</td> </tr> <tr> <td>Vital Power</td> <td>Village Hall Generator Servicing</td> <td>Inv 2123</td> <td>£300.00</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>£1,474.04</td> </tr> </tbody> </table>	March Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	March	£839.79	Clive Francis	Hedge Cutting	Inv 030225	£330.00	Lloyds	Bank Charges 10th January to 9th February	449592069	£4.25	Vital Power	Village Hall Generator Servicing	Inv 2123	£300.00			Total	£1,474.04
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	<p>To consider the following planning application(s):</p>																												
39/25	<p>25/00389/TREES</p> <p>T1 - Lime - Reduce back to frame, removing up to 5m from extremities.</p> <p>Dean House, Rectory Hill, West Dean, Salisbury, Wiltshire SP5 1JQ</p> <p>West Dean Parish Council has NO OBJECTION to this planning application.</p> <p>Proposed by Councillor Higgins, seconded by Councillor Hiddleston.</p> <p>All members voted unanimously to accept this resolution.</p>																												
40/25	<p>To agree the date of the next meeting as Monday 14th April.</p> <p>The date of the next meeting was AGREED as Tuesday 22nd April (check Hall booked for 7).</p>																												

There being no other business, the meeting closed at 18:59.

APPENDIX A



WILTSHIRE POLICE PARISH COUNCIL REPORT

West Dean

March 2025

On the team

PC Kelvin RAMSEY 70855	PCSO John TAYLOR 9465	Sgt Susan MALKINSON 2775
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Crimes and incidents

Wiltshire Police record crimes and incidents by the National Crime and incident recording standards. Not all incidents that one would consider a crime are necessarily classified as a crime for recording purposes.

NB- The statistics do not account for incidents that police respond to but do not need any follow up (Road traffic incidents, minor incidents of Anti-social behaviour)

Report for past 30 days:

No crimes or ASB of note!

APPENDIX B

WEST DEAN PARISH COUNCIL				
Bank Reconciliation for the Year 2024 / 25				
Opening Balance Community Account at 01/04/2024	£1,755.73		Opening Balance Community Instant Access at 01/04/2024	£12,301.69
Receipts 2024/25	18,700.00		Receipts 2024/25	20,243.23
Payments 2024/25	16,478.29		Payments 2024/25	18,000.00
Unpresented Cheques 2024/25				
Closing Balance Community Account 28/02/2025	£2,437.64		Closing Balance Community Instant Access 31/01/2025	£15,244.92
TOTAL BANK BALANCES		£17,682.56		