



WEST DEAN
Parish Council

**Minutes of the Parish Council meeting held on
Monday 16th September at 19:00 at King George's Hall, West Dean.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Higgins	✓		
Councillor J Camilleri	✓		
Councillor Seabrooke	✓		
Councillor M Camilleri	✓		
Councillor N Hiddleston	✓		
Vacancy			
Vacancy			

Also, in attendance:

Amanda Owen – Clerk, Wiltshire Councillor Richard Britton & one member of the public.

100/24	To receive Chair's opening remarks. Councillor Higgins welcomed everyone to the meeting.
101/24	To receive and accept apologies for absence. None.
102/24	To receive declarations of interest relating to items on this agenda. No declarations of interest were received.
103/24	To approve the minutes of the meeting held on Monday 15th July & Friday 30th August. The minutes of the meeting held on Monday 15 th July, and the minutes of the extraordinary meeting held on Monday 30 th August were signed as a correct record of the meetings. This motion was passed on a vote of 4 FOR and 1 ABSTENTION .
104/24	Public Forum. None.
105/24	To receive reports from Wiltshire Councillor Richard Britton & Wiltshire Police. Councillor Britton addressed the meeting and provided an update with regards to the following: <ul style="list-style-type: none"> - Progress with Flood Scheme. Undertaking in principle received from Corporate Director that the scheme will be funded subject to Hampshire County Council being content, an ecology report from Wiltshire Council Ecology taking place and a conversation with Five Rivers which will take place within the coming weeks. Disappointingly the funds will not be available until April 2025. Councillor Higgins thanked Councillor Britton for his efforts on behalf of West Dean Parish Council. - Wiltshire Council extremely well managed financially. - 3.8 year land supply to be increased to a 5 year land supply under the new Government. <p>PC Kelvin Ramsey advised that West Dean remains peaceful and safe again, no crimes or concerning reports in the local area.</p>
106/24	To note updates with regards to Glebe Farm. West Tytherley Parish Council met on 9 th September and agreed the 'Discount Market Scheme' also agreed by West Dean Parish Council. Test Valley Borough Council planning department have advised they have everything they require to write the S106 agreement which is currently with the legal department. A meeting is being held on 17 th September within TVBC to go through the unanimously agreed details between WTPC and WDPC.

	<p>Councillor M Camilleri thanked West Tytherley Parish Council and West Dean Parish Council for their NDP, and comments with regards to eco systems, biodiversity and proposed pathway.</p> <p>With regards to the pathway, it was AGREED to formally note the support of the pathway through the recreation ground.</p> <p>Proposed Councillor Higgins, seconded by Councillor M Camilleri.</p> <p>All members voted unanimously to accept this resolution.</p>																												
107/24	<p>To receive an update with regards to the River Group.</p> <p>No additional update was received following Councillor Britton's update.</p>																												
108/24	<p>To note:</p> <ul style="list-style-type: none"> - support of the Village Hall Grant application. It was noted that the Parish Council wrote a letter of support. - the conclusion on the 'Best Kept Village' competition. West Dean Parish Council won best newcomer award and 2nd overall in small village in the whole of Wiltshire. https://www.cprewiltshire.org.uk/discover/best-kept-village-competition-2024-winners-announced/ - complaints with regards to the stile behind Glebe Farm. Resident has removed unsafe stile. - sign order for Winter Preparedness and submitted requests to fill grit bins. The Clerk has submitted an order for 2 flood signs and 2 drive slowly through flood water signs and submitted grit bin refills for Wiltshire and Hampshire grit bins. 																												
109/24	<p>To consider the request from the Village Hall Committee to light the Beacon on 2nd November 2024.</p> <p>It was AGREED to approve the Village Hall Committee request to light the Beacon on 2nd November 2024 subject to relevant health and safety checks taking place by the Village Hall Committee.</p> <p>Proposed by Councillor Seabrooke, seconded by M Camilleri.</p> <p>All members voted unanimously to accept this resolution.</p>																												
110/24	<p>To consider a response to the pre-consultation draft for the Gypsy & Travellers Development Plan document.</p> <p>West Dean Parish Council had no response to submit.</p>																												
111/24	<p>To consider quotes for playground repairs.</p> <p>It was agreed to ACCEPT the quote from Mark Harris at a cost of £300.00.</p> <p>Proposed by Councillor Higgins, seconded by Councillor M Camilleri.</p> <p>All members voted unanimously to accept this resolution.</p>																												
112/24	<p>To note receipt of exemption status from PKF Littlejohn LLP.</p> <p>The exemption status from PKF Littlejohn LLP was noted.</p>																												
113/24	<p>To review mid-year budget.</p> <p>The mid-year budget was discussed and the following amendment was made:</p> <ul style="list-style-type: none"> - SSEN Funds was renamed 'Pathway' with an allocation of £500.00 <p>It was noted the Clerk would make the relevant amendments and recirculate to Councillors.</p>																												
114/24	<p>To note the financial situation.</p> <p>The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 31st August 2024 being £16,623.91. The bank reconciliation can be found at APPENDIX A.</p>																												
115/24	<p>To approve the requests for payments for August and September.</p> <p>The payment as listed in the table below were APPROVED for payment.</p> <p>Proposed by Councillor J Camilleri, seconded by Councillor Hiddleston.</p> <p>All members voted unanimously to accept this resolution.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">August Payment Requests</th> </tr> <tr> <th style="width: 20%;">From</th> <th style="width: 40%;">Item</th> <th style="width: 20%;">Invoice Number</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>August</td> <td style="text-align: right;">£787.09</td> </tr> <tr> <td>Parish Online</td> <td>Mapping Software - 2024 / 2025</td> <td>OOHY233-0005</td> <td style="text-align: right;">£28.80</td> </tr> <tr> <td>Clive Francis</td> <td>Grass Cutting - July</td> <td>Inv 030724</td> <td style="text-align: right;">£564.00</td> </tr> <tr> <td>Dr D Sutton</td> <td>Defib Pads</td> <td></td> <td style="text-align: right;">£178.80</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td style="text-align: right;">£1,558.69</td> </tr> </tbody> </table>	August Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	August	£787.09	Parish Online	Mapping Software - 2024 / 2025	OOHY233-0005	£28.80	Clive Francis	Grass Cutting - July	Inv 030724	£564.00	Dr D Sutton	Defib Pads		£178.80	Total			£1,558.69
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September Payment Requests			
From	Item	Invoice Number	Amount
Staff	Salary	September	£787.09
Clive Francis	Grass Cutting - August	030824	£564.00
Total			£1,351.09
To consider the following planning application(s):			
116/24	PL/2024/06874 Construction of a small, timber-framed office/studio with an integrated space for garden tool storage and equipment on the site of a listed property. Yew Tree Cottage, 17, West Dean, Salisbury, SP5 1JA It was AGREED that West Dean Parish Council support this application subject to Wiltshire Councils comments being adhered too. Proposed by Councillor Higgins, seconded by Councillor M Camilleri. All members voted unanimously to accept this resolution.		
117/24	24/01868/TREES T1 – Hazel Tree – Coppice. Little Thatch, 8 East Dean Road, West Dean, Salisbury SP5 1JA It was AGREED that West Dean Parish Council had no objection to this application. Proposed by Councillor Hiddleston, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution.		
118/24	24/01924/TREES T1 – Birch – reduce by 3m back to previous reduction points, T2 – Willow – reduce to 0.5m from ground level (Coppice). Snowdrop Cottage, 10 East Dean Road, West Dean, Salisbury SP5 1JA It was AGREED that West Dean Parish Council had no objection to this application. Proposed by Councillor Hiddleston, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution.		
119/24	To agree the date of the next meeting as Monday 18th November 2024. The date of the next meeting was agreed as Monday 18 th November.		

There being no other business, the meeting closed at 20:11.

APPENDIX A

WEST DEAN PARISH COUNCIL			
Bank Reconciliation for the Year 2024 / 25			
Opening Balance Treasurers Account at 01/04/2024	£1,755.73	Opening Balance Business Bank Instant at 01/04/2024	£12,301.69
Receipts 2024/25	8,500.00	Receipts 2024/25	10,649.60
Payments 2024/25	8,583.10	Payments 2024/25	8,000.00
Unpresented Cheques 2024/25			
Closing Balance Current Account 31/08/2024	£1,172.62	Closing Balance Business Bank Instant 31/08/2024	£15,451.29
TOTAL BANK BALANCES	£16,623.91		