



WEST DEAN
Parish Council

**Minutes of the Parish Council meeting held on
Monday 20th January 2025 at 19:00 at King George’s Hall, West Dean.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Higgins	✓		
Councillor J Camilleri		✓	
Councillor Seabrooke (left at 19:12)	✓		
Councillor M Camilleri		✓	
Councillor N Hiddleston	✓		
Councillor M Lee (from item 08/25)	✓		
Vacancy			

Also, in attendance:

Amanda Owen – Clerk, Wiltshire Councillor Richard Britton & no members of the public.

01/25	To receive Chair’s opening remarks. Councillor Higgins welcomed everyone to the meeting.
02/25	To receive and accept apologies for absence. Apologies were RECEIVED and ACCEPTED from Councillor J Camilleri & Councillor M Camilleri.
03/25	To receive declarations of interest relating to items on this agenda. No declarations of pecuniary interest were received.
04/25	To approve the minutes of the meeting held on Monday 16th December 2024. The minutes of the meeting held on Monday 16 th December were signed as a correct record of the meeting.
05/25	Public Forum. None.
06/25	To receive reports from Wiltshire Councillor Richard Britton & Wiltshire Police. Wiltshire Councillor Britton updated the meeting with regards to the following: <ul style="list-style-type: none"> - Devolution Bid – Bournemouth, Christchurch and Poole have decided to join. - The first sighting of Wiltshire Council 2025/2026 budget takes place on Wednesday 22nd January which is likely to see a maximum 5% increase in Council tax. Councillor Britton advised he will circulate feedback once viewed. PC Ramsey’s report can be found at APPENDIX A.
07/25	To receive updates with regards to: Glebe Farm River Group Emergency Plan Glebe Farm No new updates. River Group No new updates. Emergency Plan Councillor Higgins addressed the meeting and provided the following update: <ul style="list-style-type: none"> - The Parish Council welcomes the cooperation with the Village Hall Committee. - A WhatsApp group has been created between the Village Hall Committee and the Parish Council for communications in an emergency. - The Village Hall Committee met with the Parish Council and volunteers have received training to start the generator.

	<ul style="list-style-type: none"> - It was noted that a document was being written to clarify expectations for opening the hall and starting the generator in a power cut or other emergency. - It was agreed mutually that the Parish Council will determine whether the Hall will open in an emergency noting that volunteers from the Village Hall will assist in staffing the Hall as and when they are available. - In event of a road closure being deemed necessary due to flooding, it was noted to contact Richard Britton who has an Emergency contact at Wiltshire Council. 																				
08/25	<p>To consider the co-option of Martin Lee. It was AGREED to co-opt Martin Lee to fill a vacancy as Councillor. Proposed by Councillor Hiddleston, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution.</p>																				
09/25	<p>To note the financial situation. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 31st December 2024 being £19,448.42. The bank reconciliation can be found at APPENDIX B.</p>																				
10/25	<p>To approve the requests for payments for January. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Higgins, seconded by Councillor Hiddleston. All members voted unanimously to accept this resolution.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">January Payment Requests</th> </tr> <tr> <th style="width: 15%;">From</th> <th style="width: 45%;">Item</th> <th style="width: 20%;">Invoice Number</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>January</td> <td style="text-align: right;">£825.00</td> </tr> <tr> <td>Amanda Owen</td> <td>Domain Name Renewal</td> <td>Order 3510364824</td> <td style="text-align: right;">£31.18</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td style="text-align: right;">£856.18</td> </tr> </tbody> </table>	January Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	January	£825.00	Amanda Owen	Domain Name Renewal	Order 3510364824	£31.18	Total			£856.18
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	To consider the following planning application(s):																				
11/25	<p>Amendment to 23/02082/FULLS Construction of eleven dwellings (Comprised of 5 affordable dwellings, 2 self-build plots, and 4 detached dwellings) with associated parking, access, landscaping works and installation of package treatment plant. Glebe Farm, Rectory Hill, West Dean, Salisbury, Wiltshire SP5 1JL. West Dean Parish Council remain in SUPPORT of planning application 23/02082/FULLS. Proposed by Councillor Higgins, seconded by Councillor Hiddleston. This motion was passed on a vote of 2 FOR and 1 ABSTENTION.</p>																				
12/25	<p>To agree the date of the next meeting as Monday 17th February. The date of the next meeting was AGREED as Monday 17th February.</p>																				
	CONFIDENTIAL																				
13/25	<p>To discuss staff review & salary. The staff review and salary was discussed and agreed.</p>																				

There being no other business, the meeting closed at 19:43.

APPENDIX A

WILTSHIRE POLICE PARISH COUNCIL REPORT

West Dean

January 2025

On the team

PC Kelvin RAMSEY 70855

PCSO John TAYLOR 9465

Sgt Susan MALKINSON 2775

Crimes and incidents

Wiltshire Police record crimes and incidents by the National Crime and incident recording standards. Not all incidents that one would consider a crime are necessarily classified as a crime for recording purposes.

NB- The statistics do not account for incidents that police respond to but do not need any follow up (Road traffic incidents, minor incidents of Anti-social behaviour)

Report for past 30 days:

Happy New Year to you all.

West Dean remains crime free and no reports of Anti-Social Behaviour.

APPENDIX B

WEST DEAN PARISH COUNCIL			
Bank Reconciliation for the Year 2024 / 25			
Opening Balance Treasurers Account at 01/04/2024	£1,755.73	Opening Balance Business Bank Instant at 01/04/2024	£12,301.69
Receipts 2024/25	16,700.00	Receipts 2024/25	20,213.12
Payments 2024/25	15,522.11	Payments 2024/25	16,000.00
Unpresented Cheques 2024/25			
Closing Balance Current Account 31/12/2024	£2,233.61	Closing Balance Community Instant Access 31/12/2024	£17,214.81
TOTAL BANK BALANCES	£19,448.42		